

GUIDELINES VERIFICATION FORM

Students,

Attached is a copy of the guidelines for your chemistry class. As one of your first assignments, you are responsible for reading and discussing the requirements within this set of guidelines with a parent. After taking the time to understand what the expectations for Mrs. Plata's chemistry class are, sign this form and return it to Mrs. Plata.

I have read, I understand, and I will follow the rules and procedures set forth in this set of guidelines.

Signed:

Print Student name here

Student signature here

Parents,

Attached is a copy of the guidelines for your child's chemistry class. Please read these and discuss the meaning with your child. It is important that you and he/she fully understand what the expectations and procedures for the class are. If there are any questions please feel free to contact Mrs. Plata at kplata@dist113.org. Once you are clear on all the expectations and procedures, please sign this form, have your child sign the form, and have your child return it to Mrs. Plata.

I have read, I understand, and I have discussed the rules and procedures for Mrs. Plata's chemistry class with my child.

Signed:

Parent signature here

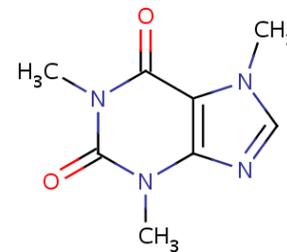
Second parent signature here, if desired

THIS SHEET, SIGNED BY THE STUDENT AND ATLEAST ONE PARENT IS DUE ON MONDAY
AUGUST 26, 2019.



Honors Chemistry Guidelines

Plata
2019-2020



Honors Chemistry at DHS is designed to give you a background of physical chemistry necessary for pursuing AP Chem or a college chemistry course. The class moves at a rapid pace. It is expected that all students take on much of the responsibility for their learning both in the classroom and at home. Curriculum will be presented in a variety of ways and through a variety of activities. It is expected that students in honors chemistry have an excellent grasp of algebra.

Supplies

You should purchase the following items from the bookstore:

- Honors chemistry workbook/manual.
- Lab Notebook - carbonless, quad rule.

You should also have for class:

- TI INSPIRE calculator
- Google Drive Account
- A binder/notebook for notes

Classroom Expectations

You should always come to class prepared. This means bring your notebook with blank paper or your chromebook, your chem binder, your lab notebook, writing implement, completed assignments, and a calculator. Once you are in the classroom, I ask that you follow a few basic rules:

- Get your materials out at the start of class, turn in any due assignments, and be ready to learn.
- Always be courteous to, supportive of, and respectful to each other.
- Maintain an atmosphere that promotes study and learning.
- Please don't eat in the classroom. Drinks are permissible if they are in closeable containers (no cans) and kept at your desk. No food or drink in the lab area.
- Personal electronic devices of ANY kind (other than your chromebooks) are not to be used in class unless permission is given by the instructor. Devices should be turned off and put away when you enter class. Earbuds wrapped up and put away as well. **Phones and Smart Watches:** are to be placed in the phone holder according to the number you are assigned at the beginning of the year. You may retrieve your phone on the way out of the classroom. There will be times when you will be able to get your phones for activities but as a norm, place them in the holder at the start of class.
- Participate and ask questions.
- Share ideas with each other. You would be surprised how much you can learn by teaching someone else.
- Your work must be your own. **DO NOT COPY** This includes lab reports and homework as well as tests and quizzes. **All** those involved in a copying incident will receive a zero for the assignment. When you work together **share ideas not words.** Likewise, **just because you can work together does not mean you should on some assignments/questions.**

Chromebook Etiquette

- Make sure your chromebook is charged every day.
- Keep your chromebook "sharked" or closed unless needed for a chemistry activity. When in use, have only tabs for chemistry open.
- Please check Schoology regularly for assignments and due dates. It also serves as a resource for the class. The entire binder is available on the classroom Schoology site.

Grading Criteria

A. Homework

Homework will be assigned throughout the year. I expect everyone to make an attempt at ALL the problems. Usually, homework will be checked for completion. Each homework check will be two points. Some homework checks will count toward your grade, some will simply be formative and not count towards your semester grade. Late assignment coupons may not be used on homework checks. Some homework assignments will be collected and checked for correctness; these will usually be worth more than two points.

B. Tests

Tests will occur after each Unit. Each test will be worth 100 points. They will be announced several days in advance.

C. Quizzes

Quizzes, except pre-lab quizzes, will be worth 20 points. If you are absent the day of a quiz, you will not be asked to make up the quiz; rather, you will receive a grade equivalent to what you earn on the test for that unit. If you can come in and take the quiz before I hand it back to the class, you can avoid this doubling up of grades. This policy is so students taking the quiz can receive immediate feedback. Element and Ion Quizzes will vary in points. These must be made up.

D. Activities

Throughout the course, we will do special activities to further enhance your knowledge of a topic. Point values will vary for these assignments.

E. Laboratory

Laboratory work is an important part of any science class. Labs may be done ANY DAY during class not just on our extended period day. The laboratory and the lecture are closely tied. If you miss an activity and must make it up, you will be expected to come in to make it up as soon as possible and definitely within 5 days. For some labs obtaining data from your partner may be sufficient, however you must speak to your instructor about what to do the day you return from your absence. You will be expected to follow all laboratory safety procedures covered during our safety unit. You will be expected to wear closed toed shoes for all labs. Have a pair with you on days we do labs. Failure to do so may result in you not participating and thus getting a zero on a lab.

i. Lab Reports

Informal Lab reports will typically be worth 5-20 points. Full instructions for informal reports will be handed out soon. Formal Lab reports will typically be worth 20 points. These reports will be typed and include additional sections. Full instructions for formal lab reports will be handed out soon.

ii. Laboratory Drawers

At the beginning of a quarter you and a partner will be assigned a lab drawer containing a set of equipment and one key. After you verify that your drawer contains all of the equipment listed on your "renters' agreement" put the sheet in your drawer for future reference. Throughout the course, I will do lab drawer checks. Your drawer should contain only the equipment you were assigned, no more, no less. If you are short equipment or have extra equipment, you will not receive full credit for that lab drawer check.

Grading Procedure

Each assignment will be allotted a certain number of points based upon its length and difficulty. Your grade will be calculated on the basis of the percentage of earned points out of total possible points. Grades will accumulate for the entire semester. Letter grades will be assigned according to the student handbook with a 0.5 curve up (i.e. 92.5 or higher A; 89.5 - 92.4 A-, etc.) Semester grades will be calculated based upon percentages not upon letter grades received for semesters and final exams. Grades, by assignment, will be posted regularly on Schoology so you will be able to see how you are performing in the class. Schoology will also show you if you are missing any assignments. If you have a question about your grades, you need to make an appointment with me. I will not discuss grades during class time. The grades marked formative assessment will not count toward your semester grade. They represent your progress and homework attentiveness.

Attendance / Late Assignments

In order to succeed in Chemistry, it is important to attend class regularly. Attendance will be taken via the phone holder. If your phone is not in your allotted slot during class, you will be marked absent. If you know in advance that you will be gone, please let me know beforehand so that you can be prepared for class on your return. If you must miss class, YOU ARE RESPONSIBLE for getting notes on the missed materials and retrieving missed handouts. There is a magazine rack where you can find any handouts that I give to the class. Check it if you are absent. Once you have received notes and handouts AND STUDIED THEM YOURSELF, make an appointment with me to clear up any confusion.

If you do not complete an assignment on time, you have the opportunity to use one of your **late assignment coupons**. These coupons are to be attached to the late assignment when you turn it in to me. If a coupon is attached, there are no questions asked. Late assignments without coupons will not be accepted and thus receive a grade of zero. If an assignment has already been graded and returned to the class, the assignment may no longer be turned in for any credit. If you have coupons left at the end of the semester and you have no missing assignments, you can turn them in for 1 point each of extra credit. New coupons will be handed out at the start of second semester. Use them wisely.

Communication and Extra Help

From time to time I will need to contact the class or individuals. Therefore, **it will be necessary for you to check your school email and Schoology daily.**

If you are having difficulties in the class for any reason, please come see me. My office is in X-228 and my schedule is listed below. I am more than willing to occasionally spend extra time helping you. The ARC is also a good resource. If there are special situations, we can work something out. PLEASE, DON'T BE AFRAID TO TALK TO ME. You or your parents may also contact me using voice mail: 224-632-3262 or using email: kplata@dist113.org. Email is my preferred form of communication so that we don't get caught up in phone tag! You should expect a returned phone call or email within 24 hours of your contact.

	Cycle 100	Cycle 78	Cycle 56	Cycle 34	Cycle 12
EB	Honors Chemistry	Honors Chemistry			
1 st	Honors Chemistry	Honors Chemistry	Honors Chemistry	Honors Chemistry	
2 nd	AP Chemistry	AP Chemistry	AP Chemistry	AP Chemistry	
3 rd	AP Chemistry	AP Chemistry	AP Chemistry		
4 th	Honors Chemistry	Honors Chemistry	Honors Chemistry		Honors Chemistry
5 th		Honors Chemistry			
6 th					
7 th	Honors Chemistry		Honors Chemistry	Honors Chemistry	Honors Chemistry
8 th			Honors Chemistry		