



DEERFIELD HIGH SCHOOL

Principal
Kathryn Anderson

1959 North Waukegan Road
Deerfield, IL 60015
(224) 632-3000
dhs.dist113.org

July 25, 2019

Dear DHS Students and Families:

A very warm welcome to all of our new DHS families and welcome back to all of those returning this school year! It is hard to believe that the start of the 2019-2020 school year is just around the corner. With that in mind, I wanted to take this opportunity to share some important information about the start of the school year.

The first day of the 2019-2020 school year is Monday, August 19. Our schedule on the first day of school will be a Special Schedule (see below). Classes start at 8:10a.m. for all students.

First Day of School - Monday, August 19, 2019

Special Schedule: Cycle 100 with Homeroom and no EB classes

**Please note:* This is NOT a late start day. This is a non-lab period day.

HR	8:10-8:35	(25 min)	Period 5I	11:37-12:14	(37 min)
Period 1	8:40-9:20	(40 min)	Period 5II	12:22-12:59	(37 min)
Period 2	9:25-10:05	(40 min)	Period 6	1:04-1:44	(40 min)
Period 3	10:10-10:50	(40 min)	Period 7	1:49-2:29	(40 min)
Period 4	10:55-11:32	(37 min)	Period 8	2:34-3:14	(40 min)

Lunch A: 10:55-11:32

Lunch B: 11:37-12:17

Lunch C: 12:00-12:35

Lunch D: 12:19-12:59

For additional schedule information, please refer to the following information/links:

- [SY1920 Cycle Calendar](#) - quick view of the cycle days for the rest of the school year
- [Calendars and Schedules webpage](#) - School event calendar and other special bell schedules

Preparing for the New School Year

To help you prepare for the new school year, we have put together some useful and important information. You may click the heading links below to be taken directly to those pages:

- [Class Schedules & Course Changes](#)
- [Book Sale: Course Textbooks and Material Purchases & ID and Yearbook Pictures](#)
- [Online School Registration Fees](#)
- [Food Services](#)
- [Bus Service & Transportation Information](#)
- [Student Health Services & Safety And Security](#)
- [Fall Athletics Registration](#)
- [Standardized Tests](#)
- [Additional Information For Freshmen](#)
- [Additional Information For Seniors](#)

If you have questions, please call the high school at 224-632-3000 between 7:30a.m.-3:00p.m. until August 7 and 7:30a.m.-3:30p.m. after August 7. I hope that you continue to enjoy your summer with family and friends!

Sincerely,
Kathryn Anderson, Principal

CLASS SCHEDULES & COURSE CHANGES

Schedules - Student schedules for the 2019-20 school year will be available via [Infinite Campus Portal](#) by Thursday, August 8th.

Course Placement Changes - Course changes will be considered between the 9-week and 11-week mark of first semester. When considering a potential schedule change, the first step is for the student and teacher to have a conversation. All appropriate interventions should be tried before a change to course placement is considered. In some cases, class size may prohibit a change. Changing a course placement may necessitate a change in textbooks and may result in moving other classes to accommodate the change.

BOOK SALE:

Course Textbooks and Material Purchases & ID and Yearbook Pictures

All students should attend the DHS Book Sale on their assigned day/time. The Book Sale schedule is listed below. Please enter the building via the main entrance and follow the signs posted. If you are unable to attend your assigned book sale time and cannot come after your assigned date, the bookstore will reopen the first day of school with hours from 7:30 a.m.-3:30 p.m. Please be prepared for long lines during the first week of school.

Tuesday, August 13		Wednesday, August 14	
Seniors	9:00 a.m.-11:00 a.m.	Sophomores	9:00 a.m.-11:00 a.m.
Juniors	1:00 p.m.-3:00 p.m.	Freshmen	1:00 p.m.-3:00 p.m.

Course Textbooks and Materials - At the Book Sale, students will purchase some course required textbooks and materials in the student cafeteria. These required items can be reviewed on the [Bookstore webpage](#). It is recommended that students review the items prior to attending Book Sale. On average, the total price for textbooks and other course materials is approximately \$100 - \$500. *Note:* Students may choose to purchase textbooks independently, rather than through the school bookstore. Textbooks purchased independently are NOT eligible for book buy back.

ID and Yearbook Pictures - All students should attend the Book Sale to take their picture for student IDs. These pictures will also be used for the yearbook for freshmen, sophomore, and junior students. Yearbook pictures may be purchased via Stuart Rodgers. The order form can be found on the [DHS Parents and Guardians webpage](#). Picture retakes will be scheduled for the fall.

Payments - Payments are acceptable by credit card (Visa, MasterCard or Discover) or personal checks (payable to Deerfield High School). Students should retain the itemized receipt (as proof of purchase) in case exchanges are necessary.

Financial Assistance - Families that are interested in applying for the Free Books and Lunch Program should review and complete the [Free Book Lunch Application 19-20](#). If you have questions, please contact Julie Freney at jfreney@dist113.org or 224-632-3016.

ONLINE SCHOOL REGISTRATION FEES

Every parent/guardian must sign in to the Infinite Campus Portal to pay for course and grade specific fees prior to the Book Sale. **You will receive notification via messenger when fees are available to pay.** A general outline of Online School Registration Fees are listed below. Course specific fees can be reviewed on the [Bookstore webpage](#).

Required Fees for All Students		
Item	Cost	Note
Course Fees and E-Books	Prices Vary	Total price based on student course selections.
District 113 PE/Materials Fee	\$15.00	Miscellaneous material/equipment/service fee.
P.E. Uniform	<i>Rental: \$20/year or Purchase: \$28/set</i>	P.E. Uniforms will be distributed to students in P.E. class during the first week of school.
Student Planner/ Handbook	\$15.00	Required for all students.
Technology Fee	\$40.00	Annual fee for all students.

Optional Fees & Fees for Select Students		
Item	Cost	Note
Activity Ticket	\$135.00	<i>Includes:</i> Yearbook, home athletic events, some fine arts events, and school-wide efforts of the Activities Office *Note: The Yearbook is not sold separately. It is only available via purchase of an activity pass.
P.E. Heart Rate Strap	\$20.00	Freshmen and new students only or replacement. Item will be given to students in P.E. class.
P.E. Lock	\$6.00	Freshmen and new students only or replacement. Item will be given to students in P.E. class.
Traffic Safety Lab Fee	\$240.00	Students enrolled in Driver's Education only. Please note that an additional fee (\$20.00) for the Illinois Secretary of State Driver Education Permit will be collected in class.
Student Parking Fee	\$360.00	Pre-approved students only. This fee covers both first and second semester.
Senior Graduation Fee	\$41.00	Senior students only. Covers cost of graduation materials.

Payments - Payments are acceptable by credit card (Visa, MasterCard or Discover). These items will not be available for purchase at the Book Sale.

Calculators - Freshmen and new students should review the [Calculator Requirements for 2019-2020](#) document for details on the required calculator for Mathematics courses and options for purchase.

FOOD SERVICES

Quest is our food service vendor at Deerfield High School. Learn more about Quest by visiting our [Food Services webpage](#).

Purchasing Items - During the school year, students may purchase food in the cafeteria and coffee bar using their school ID as a debit card. Each student must have their own ID available to purchase food in the cafeteria. Students purchasing food through their account must have adequate funds. Please know that we do not allow students to carry a negative balance.

- **Set-Up/Add Funds** - Money may be deposited into a student's account at any time during the school year. Login to your Infinite Campus Portal and select "Payments."
- **Account Notification** - Parents/guardians can set up notifications so that an email is sent when food service account balances drop below a specified threshold.
- **Year-End Balances** - Balances at the end of the school year roll over to the next year unless a refund is requested. Graduating seniors will receive a refund in the form of a check mailed to their household. Checks will be mailed by the end of June. Families wishing to transfer balances to a sibling must request this prior to graduation.

Other Payment Methods - The preferred and quickest form of payment in the cafeteria and coffee bar is the student school ID. However, cash will also be accepted. Credit/debit cards and other payment methods are not accepted in the cafeteria and coffee bar. Please note that the vending machines accept cash, credit/debit, and Apple Pay.

NEW: Food Delivery Information - Please be aware that Deerfield High School will not accept food deliveries from services like Grubhub, Doordash, UberEats, etc. We need to maintain an accessible and secure front entrance, and the traffic from these services compromises these efforts. We do, however, continue to allow for families to drop-off items (like lunches or forgotten school supplies) to the front security entrance.

BUS SERVICE & TRANSPORTATION INFORMATION

Bus Service - Students who reside 1.5 miles or more from school are eligible to take advantage of the free bus service. Service begins on Monday, August 19. Bus schedules and routes will be available at the Book Sale and [school website](#).

Parking Lot/Traffic Flow Patterns - Student drop-off and pick-up before and after school will take place in the rear (east lot). *Note:* The Village of Deerfield does not allow pick-up and drop-off in neighboring North Trails.

Student Parking - There is limited student parking available. Senior students have first priority, followed by junior students. Incoming senior students applied and received verification of their parking status this past May. Incoming junior students will be made aware of any remaining parking spots at the beginning of the school year. For additional information, please contact Mr. Grubb, Security Manager at ggrubb@dist113.org or 224-632-3374. Additional parking information is posted on the [Attendance, Deans, and Security webpage](#).

STUDENT HEALTH SERVICES & SAFETY AND SECURITY

Student Health Services - If your student has a life threatening allergy, a major health condition or requires medication during the school day, please contact the Health Services Office. Contact information can be found at: [DHS Health Services webpage](#).

Safety and Security

Emergency Notification System - Our emergency notification system is integrated into Infinite Campus. Please review your contact information on Infinite Campus Portal to ensure that it is up-to-date. You will receive a notification when the window for making changes is open. Additional instructions on updating your message contact preferences can be found on the [District 113 parent webpage](#).

Student Handbook/Planner - All students are required to obtain and utilize the DHS Student Handbook/Planner. The Handbook provides important school information including policies and procedures, contact information, and important dates. Students and parents/guardians must review the Handbook, during the first week of school. Highlights from the Handbook/Planner for the First Day of school are listed below:

- **Student Discipline** - Please carefully review the rules and policies related to student discipline and consequences, which not only focus on safety, but also promote fairness and provide supports for struggling students.
- **Student Email Accounts/Network and Internet Acceptable Use Policy** - All DHS students are provided a student Gmail account. School staff use these school issued email accounts when communicating with students via e-mail. Use of this e-mail account is subject to District 113's Acceptable Use Policy.
- **Lockers** - Locker number and combination will be provided through Infinite Campus. Students need to lock all items in assigned lockers. Failure to do so could result in the theft of property. The school cannot replace stolen property; however, we will take reasonable steps to recover lost or stolen possessions. Please contact the Deans' Office if there are any problems with a locker.

FALL ATHLETICS REGISTRATION

The Fall Athletics season starts August 12th. Fall sports include cross country, field hockey, football, golf, soccer (boys), swimming and diving (girls), tennis (girls), volleyball (girls). All student-athletes must register online prior to tryouts.

Registration Information:

1. Online registration is available on the [rschool registration website](#).
2. On the top of the page select **Register Here!** and choose **2019-2020 Athletics Registration**
3. Choose New User or Returning User.
 - a. **New User** - Select New User and Create an Account if you are registering child(ren) for the first time on the rschool athletic website. Please make note of your login and password for continued reference and use for the lifetime of participating in DHS athletics. Each time you register for an athletic sport or camp you will use the same account settings, passwords and email address.
 - b. **Returning User** - If you have previously registered your child(ren), you should have an account and select returning user. Each family has only one unique account to use every time a child is registered for athletics for the lifetime of participating in athletics at DHS.

School Physical Form - A current physical is required to be eligible to participate in athletics and must be uploaded to the rschool registration website. Physicals are valid for 13 months from the date of the exam per IHSA regulations and must be current for the duration of the athletic season. Physical must contain a "YES" statement signed and dated by the doctor that your child can participate in physical education and or physical activity. [Click here for the School Physical Form.](#)

Student ID Number - Incoming Freshmen will need to enter their student ID number. This can be found on the Infinite Campus Portal.

STANDARDIZED TESTS:
Required State Tests and Advanced Placement Test Information

District 113 administers required state tests and advanced placement tests to students in all grades. We are also a national testing site for weekend administrations of both ACT and SAT.

These standardized tests serve many purposes, such as providing information on the student's progress toward college and career readiness, monitoring student growth, placement in appropriate classes, and providing information to enhance our curriculum.

More detailed information will be forthcoming, but for now we would like our families to know some of the important standardized testing and registration dates.

TEST	GRADE LEVEL	DATE
PSAT/NMSQT	Mandatory for juniors; optional for sophomores	October 16, 2019
AP Testing - <i>registration & payment only</i>	Students enrolled in AP courses	September to November 15, 2019
PSAT 8/9	Freshmen	April 14, 2020
PSAT 10	Sophomores	April 14, 2020
Illinois Science Assessment	Students enrolled in Biology	TBD (Spring 2020)
SAT	Juniors	April 14, 2020
AP Testing	Students enrolled in AP courses	May 4 - May 15, 2020

ADDITIONAL INFORMATION FOR FRESHMEN

We are extremely excited to welcome you, the Class of 2023, to our DHS family! Our hope is that during the next four years that you will expand your knowledge and skills and have fun doing so. You will take exciting classes, meet new friends, attend or perform in concerts and plays, cheer or compete at athletic events, and so much more. While high school won't always be easy, we know that you will do great things and we are here to support you every step of the way. To ensure that you are ready for the first day of school, please review the additional information below that is specific to incoming freshmen.

Chromebook Distribution - Chromebooks will be distributed to incoming freshmen before and during the Book Sale on Wednesday, August 14 from 12:30-3:30 p.m. in the bookstore lobby. Technicians will be available to help assist with password changes and initial setup, if needed. If you have any additional questions, please contact the DHS Technology Manager, Eric Zalewski at 224-632-3351.

Immunizations - The Illinois School Code requires that all freshman students shall present to the school proof of having received a health examination current within one year of the start date of school and of having received immunizations against preventable communicable diseases as required by the Department of Public Health. Physical examination forms were provided during the 8th grade curriculum nights in January. Unless previous arrangements were made, this health information was due to the Deerfield High School Health Service by May 2, 2019. Health forms are also available at the [DHS Health Services webpage](#).

Warrior Welcome - Warrior Welcome for the Class of 2023 is scheduled for **Thursday, August 15**. Students and parents/guardians have the option to walk a student's schedule and/or tour the school from **5:30-6:30 p.m.** Senior leaders will be stationed throughout the school to help guide families and answer questions. Students should bring their class schedule.

At **6:30 p.m.**, parents/guardians will begin with a session in the auditorium, followed by a breakout session with their student's counselor. Parents/Guardians should bring the name of the student's counselor. At the same time (6:30 p.m.), all members of the Class of 2023 will meet their freshman advisory teacher and senior leaders in the Exhibition Gym. During orientation, students will receive all the information necessary to start DHS. We will have some fun together too. The program will end by 8:30 p.m.

If you have questions regarding the parent/guardian portion of the program, contact Amy Bricker at ABricker@dist113.org. If you have questions regarding the student portion of the evening, please contact Brian Verisario at BVerisario@dist113.org.

ADDITIONAL INFORMATION FOR SENIORS

Congratulations, Class of 2020, you are officially seniors! This year brings the excitement of planning for the next steps after high school. While you are busy planning, we also want to ensure that you take advantage of every moment that you have left at DHS. We look forward to seeing your last performances and big accomplishments that you have worked so hard to achieve. Best of luck in everything that you do this year!

Please review the additional information below that is specific to seniors.

Yearbook/School Pictures (Senior) - Stuart Rodgers is the official Deerfield High School photographer. You should have received a mailing from them at the beginning of the summer, which explains the process of getting your senior picture taken. They have offices in Highland Park and Evanston. Additional details may be found at the [Stuart Rodgers website](#) or by phone at 877-307-0762.

College Programs and Workshops - Senior students are invited to attend the following College Program and Workshops during the month of August:

- **Introduction to College Essay & Application Workshop** - Mrs. Kellogg will walk you through the ins and outs of writing a college essay. Postsecondary Counselors, Kim Wiley and Traci Flowers, will get you started on the Common App. *Friday, August 9* from 1:00-3:30 p.m. in E114.
- **Application Completion Workshop**- Come for the book sale and stay to get assistance with your college applications, essays and more! The doors are open so come at any time. *Tuesday, August 13* from 8:00 a.m.-12:00 p.m. in the library.
- **Postsecondary Planning for Seniors with Special Needs** – Seniors who have a 504 Plan or IEP and their parents/guardians are invited to attend on *Tuesday, August 20* from 5:15-6:00 p.m. in the CCRC.
- **Postsecondary Planning for Seniors** – Seniors and their parents/guardians are invited to attend this program on *Tuesday, August 20* from 6:30-8:00 p.m. in the auditorium.

Graduation Information - DHS' Class of 2020 Graduation is scheduled for Tuesday, June 2. Assistant Principal, Ken Williams will provide additional details about graduation during the school year. Prior to the start of the school year, we ask all Seniors complete the following:

- **Pay Graduation Fee** - Make this payment via the Infinite Campus Portal prior to the Book Sale.
- **Complete Cap and Gown Order Form** - You must complete a cap and gown order form at the Senior Book Sale on Tuesday, August 14.
- **Review Student Name on the Infinite Campus Portal** - The diploma name will be taken from Infinite Campus student records. Please be sure the student name is accurate on the Infinite Campus Portal *demographics* page. If you have any questions, please contact Ken Williams, Assistant Principal at kwilliams@dist113.org or 224-632-3013.