



Free Books & Lunch Program Requirements

Hello Families:

Below you will find information regarding the Free Books and Lunch Program for the 2022-2023 school year.

Applications for the 2022-2023 school year are now available and due before October 1, 2022. Please submit your application as soon as possible, processing the applications takes 2-3 days once all documents have been received. All applications and documents must be emailed to naguilar@dist113.org. Any questions please contact Norma Aguilar at (224)765-2007.

Required Documentation:

Three pieces of documentation are required to process the Free Lunch and Books application:

- Free Books and Lunch application (now available on the school website, or main entrance of high school)
- Copy of 2021 Taxes. (See samples below of pages needed)

- Copy of Current Paystubs from all places of employment (if paid weekly=4; if paid bi-weekly=2)

Automatic qualifications:

- Current SNAP benefits approval letter
- District 112 approval letter for siblings. Please submit these letters with your application if you have been approved for either of these.

Military Families:

Veteran's or active duty military personnel (only veteran in the introduced bill) with an income at or below 200% of the federal poverty level automatically qualify.

*****All documents are required any missing documentation will delay in processing your application*****

Approvals

For the status of your application you will need to log into your Parent Portal account in Infinite Campus. Once you've logged in:

- Click on "More" on the left corner of the screen
- Click on "Fee Waiver"

Once on the Fee Waiver screen you will be able to see the status of your application. If your application is "pending", you will see in the "Notes" section what information is missing for your application.

If you don't have your log in information or are having problems accessing the portal you will need to send an email to hphportal@dist113.org.



Lista de requisitos para el Programa de Libros y Almuerzo Gratis

Hola Familias:

Siguiente encontrara información sobre el programa de Libros y Almuerzo gratis para el año escolar 2022-2023.

Las solicitudes para el programa de Libro y Almuerzo gratis ya están disponibles y la fecha limite para llenar lo solicitud es Octubre 1, 2022. Favor de mandar su solicitud lo antes posible ya que el proceso toma de 2-3 días para procesar después de que envíe todos los documentos requeridos. La aplicación junto con todos los documentos requeridos deberá ser enviado por correo electrónico a naguilar@dist113.org. Si tiene alguna pregunta favor de contactar a Norma Aguilar al (224)765-2007.

Documentos Requeridos

Se requieren tres piezas de documentación para procesar la solicitud de almuerzo gratuito y libros:

- Aplicación gratuita de libros y almuerzos (ya están disponibles en la pagina web de la escuela, o entrada principal de la escuela)
- Copia de Impuestos del 2021 (ver ejemplos siguiente de las dos formas requeridas)

This is a screenshot of the 2020 U.S. Individual Income Tax Return (Form 1040). The form is titled "1040 U.S. Individual Income Tax Return 2020" and includes sections for Filing Status, Home address, Dependents, and a summary of income and taxes. The summary table at the bottom shows:

1	Wages, salaries, tips, etc. (Attach Form(s) W-2)	1
2a	Tax-exempt interest	2a
3a	Qualified dividends	3a
4a	IRA distributions	4a
5a	Pensions and annuities	5a
6a	Social security benefits	6a
7	Capital gain or loss (Attach Schedule D if required. If not required, check here)	7
8	Other income from Schedule 1, line 9	8
9	Add lines 1, 2a, 3a, 4a, 5a, 6a, 7, and 8. This is your total income	9
10	Adjustments to income:	10
a	From Schedule 1, line 22	10a
b	Charitable contributions if you take the standard deduction. See instructions	10b
c	Add lines 10a and 10b. There are your total adjustments to income	10c
11	Subtract line 10c from line 9. This is your adjusted gross income	11
12	Standard deduction or itemized deductions (from Schedule A)	12
13	Qualified business income deduction. Attach Form 8995 or Form 8995-A	13
14	Add lines 12 and 13	14
15	Taxable income. Subtract line 14 from line 11. If zero or less, enter -0-	15

This is a screenshot of the 2020 U.S. Individual Income Tax Return (Form 1040) showing the 'Total Tax' section and 'Amount You Owe'. The 'Total Tax' section includes:

- 16 Total tax
- 17 Federal income tax withheld from payee (do not include 2020 payments)
- 18 Other payments and credits (attach Form 8875)
- 19 Refundable credits (attach Form 8875)
- 20 Non-refundable credits (attach Form 8875)
- 21 Excess credits (attach Form 8875)
- 22 Total refundable credits
- 23 Total tax after credits
- 24 Total tax after credits and refundable credits
- 25 Total tax after credits and refundable credits (if you have a refundable credit)
- 26 Total tax after credits and refundable credits (if you have a non-refundable credit)
- 27 Total tax after credits and refundable credits (if you have an excess credit)
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- Copia de talones de cheques de todos los lugares de empleo (si se paga semanalmente = 4; si se paga cada quincena= 2)

Para Calificar Automáticamente:

- Carta reciente de beneficios de SNAP
- Carta de calificación para sus otros hijos que asisten al Distrito escolar 112.

Familias en el Servicio Militar:

El personal militar veterano o en servicio activo (solo veterano en el proyecto de ley presentado) con un ingreso igual o inferior al 200 % del nivel federal de pobreza califica automáticamente.

*** Se requieren todos los documentos, cualquier documentación de emisión retrasará el procesamiento de su solicitud ***

Aprobaciones

Para ver el estado de su solicitud, deberá entrar en su cuenta del Portal para padres en Infinite Campus. Una vez conectado:

- Haga clic en "Más" en la esquina izquierda de la pantalla
- Haga clic en "Exención de tarifas"

Una vez en la pantalla de exención de tarifas, podrá ver el estado de su solicitud. Si su solicitud está "pendiente", verá en la sección de "Notas" qué información falta en su solicitud.

Si no tiene su información para entrar al portal o si tiene problemas con acceso al portal deberá mandar un correo electrónico a hphsportal@dist113.org