

Transportation Procedure for Students

PPE/Sanitizing – All drivers and students will be required to wear a facemask when aboard the bus. If a student does not have a mask, the student will be provided a disposable mask that day and reminded to be sure to bring a mask moving forward.

- Drivers will be provided mask or may choose to use a self-provided mask on a daily basis. Drivers will also be provided with face shields that he/she will be able to put on at each bus stop if he/she chooses to do so.
- Each bus is equipped with a mounted half gallon of hand sanitizer at the entrance of the vehicle. It is encouraged that all drivers and students utilize this resource upon boarding the bus.
- Each of our buses are sanitized after each route by our drivers using an electrostatic sprayer. Our drivers also do a complete disinfectant cleaning of seats and high touch areas on each of our buses twice a week.

Bus Loading/Unloading – The district transportation department best practice is to load all routes from the back to the front, to limit student contact when loading the bus. When unloading the bus students are to unload from the front to the back. Students are to sit two to seat when aboard the bus. As of April 5th, 2021 the allowed number of passengers per bus is 44.

Daily Parent/Guardian Certification – ISBE has approved self-certification to be completed prior to boarding the bus. This self-certification will be required of all drivers and students, on a daily basis. **CERTIFICATION MUST BE COMPLETED BY THE PARENT/GUARDIAN ONLY**

- Options to notify the driver of this certification are as follows.
 - Students present the certified clearance pass on their mobile device to the driver when boarding the bus.
 - Parents or guardians present the certification pass to the driver when boarding the bus.
 - Student, parent/guardian present a printout of the certification pass to the driver when boarding the bus.
 - If a student, parent/guardian does not have access to internet

services. A parent/guardian may write, sign, and date a note with the student's name and ID number stating that their student has certified for that day and provide that to the driver upon boarding the bus for that day.

- **Not Certifying**

- If a parent/guardian does not certify their student on multiple occasions the student may not return to boarding the bus until a conversation with a school official and the parent/guardian has occurred.
- If the student's parents do not self-certify, the student will board the bus. The driver will note that the student has not been certified, and the student will have to go through the certification process with the security staff at school.

Updated 3/31/2021