NEW ESL CLASSES

Tuesdays, 6-8:45pm, at HPHS *(In-Person Class)*
New Digital Literacy Skills / Computer Basics
Starts February 6,
with Justin Feldsine

Wednesdays ONLINE
New Conversation Skills Class PM with Carol Feingold

Wednesdays ONLINE
Additional Grammar and Writing Class for Advanced Learners with Amy Mishell

Tuesdays and Thursdays ONLINE
Beginning ESL Class PM
with Darline Alonso

ONLINE students may borrow a Chromebook to use while they participate in the classes!

Student Chromebooks are available on a first come first serve basis!
2 FEBRUARY 2024 Events

JOB CENTER OF LAKE COUNTY EVENTS
Visit the Job Center of Lake County website to view and register for upcoming workshops and recruitment events.

Resume Assistance
Wednesdays, February 7, 14, 21 and 28, 2024: Starts promptly at 10:00 AM and 1:00 PM
Job Center of Lake County (in-Person)
- Resume assistance is available on a first-come, first-served basis. Seating is limited
- PADS Lake County will be onsite the first Wednesday of every month from 10:00 AM-12:00 PM to assist individuals experiencing a housing crisis

Workshops & Recruitment Events
Branding 101
Tuesday, February 13, 2024, 1:00 PM – 2:00 PM
Waukegan Public Library (in-Person or Online)
This workshop will guide you in developing a clear and consistent personal brand, offer insights and tactics to effectively network while showcasing your brand and optimize your LinkedIn profile to grow your professional presence.

Crafting Your Career Story: Rapid Resume Review
Tuesday, February 20, 2024, 1:00 PM – 2:00 PM
Waukegan Public Library (in-Person or Online)
This workshop will help you create a compelling resume, cover letter, and professional summary. Tap into the power of cutting edge AI tools like Chat GPT and discover the pitfalls to avoid during the application process. Bonus: Join us for a Q&A with your resume for our team’s Rapid Resume Review!

Interview and Negotiation Bootcamp
Tuesday, February 27, 2024, 1:00 PM – 2:00 PM
Waukegan Public Library (in-Person or Online)
This workshop will help you sharpen your interview skills, discover effective negotiations tactics and gain insights into researching salary information. Bonus: Join us for a Q&A with a hiring specialist on interview tips and strategies.

Diverse Abilities in the Workforce
Thursday, February 29, 2024, 9:00 AM – 10:00 AM
Virtual Event
Employers are encouraged to attend this workshop to learn about how to connect with this largely untapped talent pool, the benefits of employing those with varied abilities, resources, and incentives to hire and train individuals with disabilities.

Note: Registration is required to attend workshops listed above events.

Note: The Job Center will be closed to the public on Monday, February 12.

The Job Center of Lake County is an equal opportunity employer/program, staff, clients, and employers must adhere to the Lake County Workforce Development Internal and External Events Policy. Funds for this project were provided by the U.S. Department of Labor’s (USDOL) Employment and Training Administration. See our website for details: https://bit.ly/3EUjr6p.
Highwood Public Library
102 Highwood Ave., Highwood, IL 60040 - Phone: 847-432-5404
Events for February 2024 – Highwood Library

Highland Park Public Library
494 Laurel Ave., Highland Park, IL 60035
Phone: (847) 432-0216
Events - Highland Park Public Library (hplibrary.org)

Deerfield Public Library
920 Waukegan Rd, Deerfield, IL 60015
Phone: (847) 945-3311
Events - Deerfield Public Library (libnet.info)

Lake Forest Public Library
360 E. Deerpath Rd., Lake Forest, IL 60045
Phone: (847) 234-0636
https://www.lakeforestlibrary.org/events/month/2024/02

North Chicago Public Library
2100 Argonne Dr., North Chicago, IL 60064
Phone: (847) 689-0125
Events for February 2023 – North Chicago Public Library (ncplibrary.org)

Waukegan Public Library
128 North County St., Waukegan, IL 60085
Phone: (847) 623-2041
Calendar | (waukeganpl.org)

Lake Bluff Library
123 E. Scranton Ave.
Lake Bluff, IL 60044
Phone: (847) 234-2540
Events | LAKE BLUFF PUBLIC LIBRARY (lakeblufflibrary.org)

Northbrook Public Library
1201 Cedar Lane
Northbrook, IL 60044
Phone: (847) 272-6224
Events - Northbrook Public Library
Police **Non-Emergency** numbers for surrounding communities

**Bannockburn**  Police Non-Emergency - 847-945-8490

**Buffalo Grove**  Police Non-Emergency - 847-459-2560

**Deerfield**  Police Non-Emergency - 847-945-8636

**Evanston**  Police Non-Emergency - 847-866-5000 OR dial 311 locally

**Glencoe**  Police Non-Emergency - 847-835-4112

**Glenview**  Police Non-Emergency - 847-729-5000

**Grayslake**  Police Non-Emergency - 847-223-2341

**Gurnee**  Police Non-Emergency - 847-599-7000

**Highland Park**  Police Non-Emergency - 847-432-7730

**Highwood**  Police Non-Emergency - 847-780-8478

**Lake Bluff**  Police Non-Emergency - 847-234-8760

**Lake Forest**  Police Non-Emergency - 847-234-2601

**Libertyville**  Police Non-Emergency - 847-362-8310

**Northbrook**  Police Non-Emergency - 847-664-2030

**Northfield**  Police Non-Emergency - 847-446-2131

**North Chicago**  Police Non-Emergency - 847-596-8774

**Riverwoods**  Police Non-Emergency - 847-945-1820

**Skokie**  Police Non-Emergency - 847-982-5900

**Vernon Hills**  Police Non-Emergency - 847-362-4449

**Waukegan**  Police Non-Emergency - 847-599-2608

**Wheeling**  Police Non-Emergency - 847-459-2632

**Wilmette**  Police Non-Emergency- (847) 256-1200

**Winnetka**  Police Non-Emergency- 847-501-6034
Don't become a victim of crime! Review the following crime prevention safety tips in order to familiarize yourself in ways to make your home more secure:

**Securing Your Home:**
Always lock doors, windows and set home alarms, if you have one, before leaving the house. Always lock deadbolt locks.

If you have an attached garage, be sure to lock the inside door between your garage and house. If you have a detached garage, be sure to keep it secured. Install secure window well covers.

If you have double-hung or sliding windows or doors, place a wooden rod or stick in the track.

Keep your garage door closed. Garage burglaries are very common during the warmer months. Use timers for your lights if you come home after dark.

**When You're Away from Home**
If you are going on vacation, be sure to stop mail service and cancel newspapers so they don't pile up in front of your home while you are away.

If you will be away from an extended period, ask a trusted neighbor to keep an eye on your property. Some Police Departments provide a Vacation Watch service that you can sign up for.

**Securing Your Car**  
Lock your car doors while at home, even if cars are stored inside your garage. Remove valuables from view inside vehicles, even if the vehicle is locked.

**Suspicious Persons or Vehicles:**
Burglars can be male or female, young or old - driving any type of vehicle.

Be on the lookout for suspicious vehicles that look out of place.
• Call the Police immediately with details, descriptions and plate numbers if you:
• See any suspicious vehicles driving slowly or repetitively through your neighborhood.
• Observe someone at a neighbor's front door, then see them walking to the side or rear of the house.
• Someone rings your doorbell "by mistake." Burglars never just break in - they always ring the bell to see if anyone is home.
Dial 911 only for an emergency. An emergency is any serious medical problem (chest pain, seizure, bleeding), any type of fire (business, car, building), or any life-threatening situation (fights, person with weapons, etc). You are also urged to call 911 to report crimes that are in progress, whether or not a life is threatened.

Do not dial 911 for a non-emergency. Instead, dial a non-emergency telephone number for your agency. A non-emergency incident is a property damage accident, break-in of a vehicle when the suspect is gone, theft of property when the suspect is gone, vandalism, panhandlers, intoxicated persons who are not disorderly, or cars blocking the street or alleys.

Do not pick up the telephone and put it down if you don’t hear a dial tone. You will tie up the telephone network and delay obtaining a line. Stay on the line until you hear the dial-tone. If you hear a fast-busy, all circuits are busy-try again later. If you reach a recording, the telephone system isn’t available for your call-try again later.

Do not program 911 into your auto-dial telephone. You won’t forget the number, and programming the number invites accidental dialing of the number. Also, please do not dial 911 to “test” your phone or system. This needlessly burdens the dispatchers and the system with non-emergency calls.

Do stay on the line when asked to hold by a 911 operator. If you hang up, your call will be delayed because you will be placed at the end of the other callers. If you dialed 911 in error, do not hang up. Instead, stay on the line and explain to the dispatcher that you dialed by mistake and that you do not have an emergency. If you hang up, a police officer must be dispatched to confirm that you are OK. This will needlessly take resources away from genuine emergencies.
**Briefly describe the type of incident you are reporting.** For example, “I’m reporting an auto fire” or “I’m reporting an unconscious person”, or “I’m reporting a shoplifter.” Then stay on the line with the dispatcher-do not hang up until the dispatcher tells you to. In some cases, the dispatcher will keep you on the line while the emergency units are responding so more information can be obtained about the on-going incident.

**Do let the call-taker ask you questions.** The call-takers have been trained to ask questions that will help prioritize the incident, locate it and speed an appropriate response. Your answers should be brief and responsive. Remain calm and speak clearly. If you are not in a position to give full answers to the call-taker (the suspect is nearby), stay on the line and the dispatcher will ask you questions that can be answered “yes” or “no”.

**Be prepared to describe the location of your emergency.** Although an Enhanced 911 system will display your telephone number and location, the call-taker must confirm the displayed address or ask you for more specific location information about your emergency. If you are a cellular 911 caller, your telephone number and location may not be displayed. You must be able to describe your location so emergency units can respond.

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**JOB CENTER ON THE MOVE**

Meet with a Job Center representative one-on-one to work on the next steps in your career. Choose from a menu of custom services when you register. Job Center on the Move will be available at the following locations: • Catholic Charities • Legacy Reentry Foundation • North Chicago Public Library • Zion-Benton Public Library

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*** For more information or if you have any questions, please contact one of the District 113 Adult Guidance/Transition Coordinators ***

Suzanne Klauke  
Transition Coordinator/Instructor  
Phone: 224-765-2410  
Email: sklauke@dist113.org

Diego Albarran  
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(English/Spanish)  
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Veronica Albarran (English/Spanish)  
Assessment Coordinator & ESL Instructor  
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Email: valbarran@dist113.org

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Download Job Center on the Move Flyer