

## ATTENDANCE AND TARDINESS

### **PLEASE READ: REGULAR ATTENDANCE IS REQUIRED!**

ALL students MUST be in attendance on the last day of Summer School (except for courses designed to be online). We are unable to accommodate any extenuating circumstances.

It is unnecessary for parents/guardians to call the office during Summer School to report a student absence. There are no “authorized” absences.

Students will be marked absent if they are not present when their class begins. Parents/guardians will receive an automated email/call on the day of the absence.

Parents/guardians will be able to view their student’s daily attendance records on the Infinite Campus Parent-Student Portal.

Any student absent three (3) days from an enrichment course or an academic year course will be withdrawn with no credit awarded, regardless of the reason for the absence, including half absences accrued from tardiness. Attendance policies for grade recovery and credit recovery courses will be set by the teacher.

Students who elect to accumulate absences beyond the stated policy will lose all credit for the summer course(s) attempted. Please do not ask for special consideration.

### Last Day of School Policy

Students MUST be present on the last day of their summer school course(s) and these days CANNOT count as one of the three allowed days of absence. The only exception is the Consumer Economics ONLINE class. For this online class only, students do not need to be present on the last day.

### Final Exams

Final Exams and/or projects will occur on the last day of each semester. Students may NOT take the final exam before the last day of the semester. We are unable to accommodate extenuating circumstances. (Note: Students enrolled in Consumer Economics Online do NOT need to be present on the last day)